



Commission Meeting Minutes
October 13, 2016
SpringHill Suites Boise (208) 342-1044
424 E Parkcenter Blvd| Boise ID 83706

Attendees: Patricia Eriksen, Charlette Kremer, Georgia Dimick, Kara Brascia, Doug Brown, Henry Henscheid, Donald Heuer, Mike Jensen, Kristi Keeler, William Langer, Jesse Maldonado, R. Dirk Marsden, Camille McCashland, Mary Jane Miles, Carrie Reese, ~~Kimber Russell-Simmons~~, Colleen Schowalter, Kristen Tracy, Bryan Wewers, April Durrant, Ken Edmunds, ~~Lori Hendon~~, ~~Ben Quintana~~, ~~Roy Valdez~~, Renee Bade, Heather Luff, Kirstin Mann, Jade Rodgers, Kayla Ludwigson, Monica Revoczi, Judy Bittick

- 9:00 AM Call to order Pat Eriksen
 - Welcome New Commissioners and Staff
 - Kristi Keeler – Grangeville
 - Kimber Russell-Simmons- Boise
 - Kirstin Mann- Serve Idaho Project Coordinator
 - Kayla Ludwigson – Program Officer staff
 - Review and approve agenda Pat Eriksen
 - Motion: Colleen
 - Second: Kristen
 - Motion Approved
 - Review and approve previous meeting minutes Pat Eriksen
 - Motion: Henry
 - Second: Bryan
 - Motion Approved
- 9:05 AM Reports
 - Chair's Report Pat Eriksen
 - Renee, Heather, Char and Kirstin attended the National Grantee Meeting in Washington, DC
 - Meet with Idaho's congressional delegates (and their staffers) and asked them these things:
 - Support the House appropriation of the CNCS Budget as it has more money
 - Tax removed from the education award
 - When in Idaho, visit the AmeriCorps Sites to see the impact we are having

- Join the National Service Caucus in Washington to keep abreast
 - VISTA/Senior Corps Update April Durrant
 - See April's attached report
 - Idaho Dept of Labor updates Ken Edmunds
 - IDOL is always happy to support Serve Idaho
 - Administrator's Report Renee Bade
 - Training and Technical Assistance Funds will be used to fund Kirstin's Project Coordinator position, as well as her workshops and travel
 - Partnering with United Way proved beneficial for both parties
 - Financial Report
 - Need to reach \$250,000 match this year, and we are on track to do that
 - We have enough money in the Commission Support grant to fund the year
 - Motion: Dirk
 - Second: Henry
 - Approved
 - Program Update Heather Luff
 - Grant Application Review Process – request for commissioners to participate
 - 7 Current Applications from programs for the 16-17 grant year
 - Risk assessments from the 15-16 grant year
 - 3 low risk programs
 - 1 medium or low risk program
 - 1 high risk program
 - Disallowances for the 15-16 grant year
 - 4/5 programs faced disallowances from Criminal History Checks
 - Site Visits upcoming
 - Lewis Clark Service Corps Oct 26th
 - IDOL Career Information Systems Nov 2nd
 - A Member Highlight
- 9:35 AM Standing Committee Report Outs
 - Marketing Carrie Reese
 - New website has a lot of resources for commissioners, volunteer coordinators, program directors, etc.
 - Events are clearly shown on the events web page
 - Please check out the website on your own
 - Membership Kristen Tracy
 - Voted on Judy Bittick's application for appointment
 - Approved
 - We are meeting all of the guidelines to meet the area and locations
 - It would be great if we could have a Youth Commissioner from the Idaho Falls Area
 - Program Heather Luff
 - Members Serving Out of State Policy
 - When cities are close together by the border, they serve the same population

- Lewiston/Clarkston, Moscow/Pullman, Eastern Idaho/Western Wyoming
 - Remove the word “for” from the first line of the policy
 - Motion: Char
 - Second: Colleen
 - Approved
 - Grant Application Deadline Policy
 - There was concern about the deadline for submitting grants in Mountain Standard Time since the northern part of Idaho is in Pacific Standard Time
 - The Program committee decided to keep the grant application deadline the same (5 PM MST)
- 9:55 AM Ad Hoc Committee Report Outs
 - Serve Idaho Conference Kara Brascia
 - Feb 14-15 at the Boise State Student Union Building Jordan Ballroom
 - Keynote speaker Erin McGrift: Deputy Director Senior Corps
 - AmeriCorps Members only on first day
 - General audience during second day
 - World Café Format
 - Table talk, engaging, encourages networking
 - Draws out the expertise of participants
 - Request for Proposals for speakers was released and is available on the website
 - Sponsors and Vendors: more information in the coming months
 - Please help out marketing the conference and spreading the word as best you can
 - Idaho’s Brightest Stars Colleen Schowalter
 - January 18, 2016 (Commission Meeting on January 19 to accommodate)
 - Boise State Student Union Building, Simplot Ballroom
 - Nominations deadline extended to Oct 21
 - Current counts of nominations
 - Business 1
 - Student 3
 - Teacher/Professor 2
 - Nonprofit 11
 - Veteran 3
 - Individual 16
 - Senior 15
 - Capital Building Rally will be promoted on social media and the website, as well as other service projects around the state
 - Boy Scouts will be posting the colors
 - Pam McGerry donating award for the winners
 - Lt Governor and grandchildren have been asked to perform the pledge of allegiance

- Food hopefully will be donated by either Costco, Winco or Albertson's for snacks and coffee before the event
 - By-Laws Henry Henscheid
 - Changes made in the July meeting can now be approved
 - Motion: Dirk Marsden
 - Second: Bill Langer
 - Approved
 - Disaster Don Heuer
 - Helping our neighbors
 - State of California has a lot of earthquakes
 - Idaho is a close neighbor
 - If evacuated, then we must be prepared to help them
 - Fire season created hazardous situations
 - Oct 20 is the National Shakeout Day
 - Everyone practiced Shakeout and earthquake drills by getting under the tables
- 10:15 AM Break
- 10:30 AM Introductions and review of workshop agenda Monica Revoczi
- 10:50 AM Commission Development
 - Monica will send out minutes/report to Serve Idaho staff, who will distribute
- 12:00 PM Working Lunch: Elections of Chair, Vice Chair and Secretary Pat Eriksen
 - Chair: Charlette Kremer
 - Vice Chair: Jesse Maldonado
 - Secretary: Colleen Schowalter
- 12:30 PM State of Serve Idaho Renee Bade
- 12:45 PM SWOTT Analysis Review: Significant Changes Since Last Year Monica Revoczi
- 1:45 PM SWOTT Conclusions and Any Other Factors to Consider
- 2:15 PM Break
- 2:30 PM Determine Refinements to the State Service Plan
- 4:15 PM Wrap Up
- 4:30 PM Adjourn Pat Eriksen
 - Motion: Bryan Wewers
 - Second: Jesse Maldonado
 - Motion Approved